

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH
QUALITY IMPROVEMENT COUNCIL (QIC) MINUTES**

Type of Meeting	Service Area 1 Quality Improvement Council	Date	July 19, 2011
Place	2323 A E. Palmdale Blvd., Palmdale, CA 93550	Start Time:	2:00 p.m.
Chairperson:	Cindy Ferguson	End Time:	4:00 p.m.
Co-Chair Person:	Kimberly Floyd		
Recorder:	Pearl Krueger		
Members Present:	Lauren Cheung; Sarah Treusdell; Karen Ferguson; Tabitha Winkey; Sue Crimin; Soltana Nosrati; Barbara Paradise; Sarah Moos; Christina Waldren; Deborah Rippee; Bobi Stone; Sanry Schalter		
Guest Speaker:	Sukeda Day (Auditor-Controller's Office); Miriam Johnson (Auditor-Controller's Office)		
Agenda Item & Presenter	Discussion and Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Call to Order & Introductions	The meeting was called to order at 2:00 p.m.	Introductions were made.	S. Crimin
Review of Minutes	The minutes were reviewed and approved.	Minutes were approved.	QIC membership
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	Miriam informed everybody that in 2003, the Board of Supervisors felt that there wasn't enough contract monitoring of all the Social Service Departments in the county, so they wanted to see if other people could take on that task. It was successful as a pilot project through the DMH team and they formed a division in 2004. When they go out, Sukeda and her do the program piece of the audit. They also have fiscal auditors who go out and do the fiscal part of the audit. If anyone gets contacted by them, there are 2 parts to the audit. They also look at other social service contracts. If your agency has DPSS contracts or DCFS contracts, they will be looking at those as well. For providers with WRAP and Family Preservation programs, they look at those contracts. For Family Preservation, they don't look at the program, but they will do a fiscal review of the presentation.		

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	<p>They just recently started going out to the directly operated clinics to do this presentation. They were asked to do so by Robin Kay because the County didn't do very well in the last audit.</p> <p>This is their first time here in the Antelope Valley. They meet with the Quality Improvement staff at the DMH once a month.</p> <p>They also talked about the discrepancies that come up with the contract.</p> <p>If they decide to go out to an agency:</p> <ol style="list-style-type: none"> 1) The agency will be informed at least 2-4 weeks in advance. 2) They will provide a list of clients whose charts they plan to review 24 hours in advance. <p>They reviewed the audit process with everyone and what they look for in the documentation during the audit process.</p> <p>They reminded everyone that every note should have the following:</p> <ol style="list-style-type: none"> 1) Should stand on it's own. 2) Should have medical necessity in it. 3) Should have intervention in it. 		<p>Clinicians</p>

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	Staff were also reminded to include the diagnosis that is payable by Medi-Cal. With regards to the client care plan, they reminded everyone to make sure that their goals goes back to the client's functional impairment and diagnosis, so that they all relate together.		
Next meeting	October 4th, 2011 2:00 p.m. – 4:00 p.m. 2323A E. Palmdale Blvd. Palmdale, CA 93550		

Respectfully Submitted,

Cindy Ferguson, Snr. MHC, RN